

BUILDINGS & GROUNDS COMMITTEE MEETING: AUGUST 6, 2021 9:00 A.M.

CALL MEETING TO ORDER

The meeting was called to order at 9:00 am by Lisa Johnston.

in attendance : Lisa Johnston, Kerry Trask, Collin Braunel, and Buildings and Grounds Director Chris Dupré

II. CENERGISTIC TRAINING - Out of State Travel Request - (Information/Discussion/Action)

With our partnership and work with Cenergistic both Chris Dupre and Richard Peterson are requesting to attend in person training with Cenergistic at their corporate location in Texas. The training that Chris would attend is scheduled in Mid September. The training for Richard has yet to be scheduled but wanted to get approval for this to happen. The training would provide the foundation of the means and methods of the Cenergistic program that the district has begun to implement.

Motion to approve and bring to full board was made by Kerry Trask and seconded by Collin Braunel.

III. FRANKLIN ELEMENTARY BASEMENT - Water Incursion Event (Information)

The Franklin Elementary School water damage/remediation continues. Kelmann Restoration continues to work. The strategy is to [1] clean and treat items/contents that were affected by water that could be salvaged (mostly non-porous items) or [2] remove and dispose of items that could not be cleaned/treated. Mold was discovered under the built-in cabinets in each of the two classrooms. This was due to the fact that there was carpeting under these cabinets and remained wet until discovered several days after the water incursion. Currently the crew is removing some asbestos containing carpet mastic. Once this is done, the last portion of the project is to clean the duct working supplying these couple of spaces. Our environmental consultant (Environmental Management Consulting EMC) has been directing the work to ensure the remediation is done according to best practices and will take air samples prior to the area being reoccupied. We are working to have the classrooms available the week of August 23rd. The committee toured the basement area.

IV. MUNICIPAL BASEBALL FIELD (Information)

The committee was informed that the City has approached the School District and are discussing giving or donating the property to the District. The School District currently does not own any softball or baseball diamonds for their programs. The HS varsity uses this facility. There is an annual agreement between the City and School District which ensures our programs (softball and baseball) have priority scheduling during their seasons at all the city owned properties. In addition, the contract outlines tasks and responsibilities for both the buildings and grounds departments and the city parks department. No decisions have been made or decided upon, but wanted the committee to know of the City's desire.

V. DEPARTMENT SUMMER UPDATE (Information)

Chris described what goes into the annual summer cleaning program that each school accomplishes. The planning of occupancy of summer school between Building Principal and Head Custodian starts before summer break happens. Head Custodians break up their building into sections and clean that group of rooms/spaces before heading to the next building area. Teachers would prefer to teach out of their own classroom and much of this does happen. However, sometimes the timing of what area is being cleaned and when summer school is happening prevents teachers from teaching in their own classroom. Moving forward, this is likely going to be the case more as we consolidate summer school classrooms to operate within the ventilation zones running so we can optimize the energy savings.

The custodians take out each classroom desk/table and other furniture and cleans them and stores them in the hallway. The cleaning sequence is accomplished from high spaces to low. So lights and light lens covers are cleaned. Walls are wiped down and cleaned. Windows and cabinets/counters are next and last the floor gets attention. Some floors get stripped down and rewaxed depending on the condition and area. Some floors get top scrubbed (leaving some layers of wax) and a few extra coats of wax are applied. Throughout the school year we anticipate losing somewhere between 4 and 6 coats of wax per school year depending on the space. Once the floor is done, the furniture and contents get put back in the room.

While on the tour of the basement area, Head Custodian Jesse Hoier stopped by to talk to the committee about the summer cleaning and answered any questions.

VI. ADJOURN

Meeting was adjourned at 10:15 am Motion by Kerry and seconded by Collin.